

**CHAITANY MULTILE CAMPUS
BANEPA - 8, KAVRE**

**PERFORMANCE APPRAISAL FORM FOR THE DIVISION / UNIT /
COMMITTEE**

Name of the Division / Unit / Committee
Post/Designation:

1. MAJOR JOB DESCRIPTION DIVISION / UNIT / COMMITTEE

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2. ACTIVITIES PERFORMED BY THE DIVISION / UNIT / COMMITTEE

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**3. OTHER MAJOR ACTIVITIES/TASK (EXCEPT MENTIONED IN THE JD)
PERFORMED BY THE DIVISION / UNIT / COMMITTEE**

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Signature:-

Coordinator of IQMC

Date: -

4. GRADING PROVIDED BY CAMPUS CHIEF WITH JUSTIFICATION

Particulars	Grade	Justification/Comments
A – Outstanding B – Very Good C – Good D – Satisfactory E – Unsatisfactory		

Signature:-

Date:-

5. GRADING PROVIDED BY COORDINATIO OF IQAC

Particulars	Grade	Justification/Comments
A – Outstanding B – Very Good C – Good D – Satisfactory E – Unsatisfactory		

Signature:-

Date:-